



## **REQUEST FOR PROPOSAL**

### **徵求計劃書**

Our Ref. : 2026B5AC/LS\_001  
本會參號 \_\_\_\_\_

Date : 09. 01. 2026  
日期  
Pre-meeting for presenting proposal 16. 01. 2026 09:00-16:00  
遞交計劃書預會日期 : (to be scheduled with each interested contractor)  
(按個別有意承包商安排)  
Deadline for submitting proposal : 25. 01. 2026  
計劃書遞交日期  
Site visit for selected contractors : 02. 02. 2026 15:00-17:00  
獲選承包商視察場地日期  
Project Subject : **3rd Baseball5 Asia Cup 2026- Live streaming production**  
項目名稱 **第三屆五人制棒球亞洲盃 賽事直播製作**

Event Organizer : WBSC-Asia Baseball5  
活動主辦單位  
Event Host : The Baseball Association of Hong Kong, China (BAHKC)  
活動承辦單位 中國香港棒球總會  
Event Date : 27 -31. 03. 2026  
活動日期  
Event Venue : Tsuen Wan D.Park  
活動場地 荃灣愉景新城D.PARK  
Setup Date : 24 - 26. 03. 2026  
佈置日期  
Dismantle Date : 01. 04. 2026  
清拆日期  
Servicing Period : 02. 2026 – 04. 2026  
服務期

#### **Scope of Work/Service 工作/服務範圍:**

1. Live Broadcast
  - 1.1 Video Production Management
  - 1.2 On-site production team
  - 1.3 Shooting equipment and cables
  - 1.4 LIVE Streaming Network
2. Video production:
  - 2.1 international and/or unilateral audio-visual feed of the Event;
  - 2.2 Stream all games (5-7 games each day, around total 30-35 games) which to be played on main courts



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- 2.3 At least three cameras on main court (one/two stand alone and one/two on shoulder to capture playing motions); filming platform to be provided by BAHKC

### 3. Post-event Video Production 活動後花絮片段製作

- 3.1 1 highlight video (of not less than three (3) minutes) for event promotion, including tournament plays, Participating Team, and their flags, event branding, notable actions, opening and closing ceremony on and off the field of play, fans, and other highlight moments.

### 4. On-screen graphics & video

- 4.1 event logo (standalone, to be provided by WBSC)  
4.2 scoreboard with team's name and standard format from WBSC [sample layout]  
4.3 Name list graphic motion before each game

### 5. Ad placement during live streaming

### 6. Broadcasting platforms

WBSC YouTube Channel 、BAHKC Youtube Channel

#### **Remarks:**

- Please provide quotation under each item.
- Alternative is welcome



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#### **References 參考:**

##### **Floor plan, site map, venue photos**

[https://drive.google.com/file/d/138-YdoS\\_zWQR1ExrrXcGLdxEmT1ynsjt/view?usp=sharing](https://drive.google.com/file/d/138-YdoS_zWQR1ExrrXcGLdxEmT1ynsjt/view?usp=sharing)

##### **Past events 昔日活動**

YouTube stream ( 1st Hong Kong High Five Baseball5 Championship)

[https://youtu.be/nxP0TCk-mTk?list=PLp56O077SWLCb99MJABrC5CfF6\\_sKi1vK](https://youtu.be/nxP0TCk-mTk?list=PLp56O077SWLCb99MJABrC5CfF6_sKi1vK)

2nd Baseball5 World Cup event recap

[https://youtu.be/yh\\_Wo4MwqIA](https://youtu.be/yh_Wo4MwqIA)

2nd Baseball5 World Cup LIVE Streaming

<https://youtu.be/RBYKtMeJhFE>

#### **Notes 說明:**

- i. i. The quoted price submitted in the quotation is deemed to be inclusive of the execution
- ii. of the works in accordance with the submissions on technical resources and technical
- iii. proposals. No hidden costs or additional expense such as work overtime fee,
- iv. transportation or meals allowance will be considered.
- v. ii. The submitted quotation shall remain open for 21 days from the deadline of submitting
- vi. proposal, i.e. 30 Jan 2026.
- vii. iii. You may consider your tender to be unsuccessful if no offer with you within those 21
- viii. days.



中國香港棒球總會  
THE BASEBALL ASSOCIATION OF HONG KONG, CHINA

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#### **Enquiry 查詢**

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YouTube: [www.youtube.com/@hkgbaseball](http://www.youtube.com/@hkgbaseball)